



# *Coláiste Iognáid S.J.*

Bóthar na Mara, Gaillimh

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## **One to One Counselling / Teaching Policy**

### **LINK TO MISSION STATEMENT**

Coláiste Iognáid aspires to be a community wherein mutual respect, cooperation and justice are integral features. The school's ethos seeks to develop each student's religious, moral, social, intellectual and cultural sensibilities. Our Ignatian Vision guides procedures and processes within the school. Cura personalis is one of the defining features of the ethos of the college where each student will be cared for. The unique character of each person is acknowledged and valued. One of the central aspirations of the college is that we should be "people for others". All our policies are informed and guided by these principles.

### **INTRODUCTION BY THE BOARD OF MANAGEMENT**

The Board of Management recognises the importance of one to one counselling / teaching and is fully committed to following the key principles of best practice in implementing this policy.

In developing this policy, we have given serious consideration to the democratic and child-centred principles of the school. The establishment of a sound learning environment at school and classroom level is critical to effective teaching and learning.

This policy document sets out procedures to be applied to any one-to-one activities which may occur between students and staff in Coláiste Iognáid such as one-to-one counselling and teaching.

### **RATIONALE**

Coláiste Iognáid recognises that the protection and welfare of the student is of paramount importance. The school will adopt all safe practices that minimise the possibility of harm to the student.

#### General Guidelines

One-to-one teaching and activities will take place when it is deemed to be in the best interest of the child. When one to one teaching and activities take place, Class Teachers, Guidance Counsellor, Chaplain, Special Education Needs Teachers and SNA's must ensure that:

- One to one teaching and activities (e.g. sensory breaks etc.) take place in an environment that is safe for both the child and the staff member.

- The SEN teacher/Guidance Counsellor/Chaplain/SNA will always inform the class teacher when he/she is taking a child from the classroom for other agreed one-to-one activities.
- The staff member and the pupil will be visible through a glass panelled door and /or door slightly ajar, so that the occupants are visible at all times.
- A copy of the SEN teacher's timetable will be made available to the Principal and class teacher and will be on display in the classroom.
- Concerns arising from one-to-one teaching or activities will be made known to the Principal/Deputy Principal.

### **POLICY PUBLICATION**

This policy was adopted by the Board of Management on 25/01/2022.

### **REVIEW**

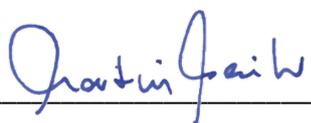
This policy has been made available to school personnel. The policy is published on the school website and is available to parents and pupils on hardcopy upon. A copy of this policy will be made available to the Department and the patron if requested.

### **RATIFICATION**

This policy and its implementation will be reviewed by the Board of Management once in every school year. Written notification that the review has been completed will be made available to school personnel, published on the school website and will otherwise be readily accessible to parents and pupils on request. A record of the review and its outcome will be made available, if requested, to the patron and the Department.

Signed: 

Principal

Signed: 

Chairperson of Board of Management

Date: 24 January 2022