



Admission Policy (Transfer Students) 2019-2020

Coláiste Iognáid is a non-fee paying Catholic Secondary School which operates under the Trusteeship of the Society of Jesus. Inspired by the wider Jesuit mission - to reconcile with God, Creation, and Humanity - the school is committed to promoting a 'faith that does justice' whereby students are actively encouraged to deepen their relationship with God in the pursuit of a more just world.

1. Applicants seeking to transfer must complete in full a Transfer Application Form. Applicants must contact the College to request an application form. Only applications made on the 2019-2020 transfer application form will be accepted. Incomplete applications will not be considered. The College will not follow up on incomplete forms.
2. Places will not be offered in a year group where that year group has 104 or more students enrolled.
3. In a situation where there are more applicants than places available, and where a place or places in the school become available the following prioritisation will be used to select the students being offered a place:
 - i. Students of a family moving to Galway City from another county or country with priority given to students transferring from another Jesuit School in Ireland or abroad.
 - ii. Random selection of all applicants who have applied by the 31st of May prior to the commencement of the next academic year. Random selection will be as stated in College's Admissions Policy.
4. No single year transfers (including transfers into Sixth Year) will be considered.
5. The College does not accept mid-year transfers. All offers will be made for commencement on the first day of the academic year except where the College receives late notification of a student not returning. In this instance the offer of a place will be made as early as possible.
6. Where a transfer application is accepted, the Board of Management reserves the right to decide the appropriate year group to which the student is assigned. Applicants who have completed their Junior Certificate in year of application cannot apply to transfer into Fifth Year at Coláiste Iognáid.
7. In the case of an application of a student who has been expelled or is in the process of being permanently excluded from a school, the Board of Management of Coláiste Iognáid will require full disclosure and will consider the matter and reserve the right not to enrol if it deems that to enrol the applicant might pose a threat to the wellbeing, health, and safety of other students and school staff.

8. The College will communicate offers of a place to the address given on the transfer Application Form.

9. The closing date for receipt of applications is 31st May 2019. No late applications will be considered.

Applications to be made to the Secretary of the Board of Management, Coláiste Iognáid, Sea Road, Galway.

This Transfer Policy was adopted by the Board of Management on Monday 15th January 2019.

The College's Transfer Policy is reviewed annually by the Board of Management.

Mr. Martin Beuster
Chair of the Board of Management