

**Admission Policy
(Transfer Students)
2018-2019**

Colaiste Iognáid is a Jesuit Secondary school and it operates under the Trusteeship of the Society of Jesus and operates according to the Characteristics of Jesuit Education. The school promotes a “Faith that does Justice”, is supportive of other faiths and cultures, and encourages all stakeholders to work towards preserving the ecosystems of our planet for future generations. The school does not charge fees and wishes to enrol students of any and all backgrounds as far as space allows. Those accepted as students must be open to the Jesuit and Catholic ethos of the College and follow a full timetable of academic and non-academic subjects.

1. Applicants seeking to transfer must complete in full a Transfer Application Form. Incomplete applications will not be considered.
2. Places will not be offered into a year group, where that year group has 104 or more students enrolled.
3. In a situation where there are more applicants than places available, and where a place or places in the school become available the following prioritisation will be used to select the students being offered a place:
 - i. Students of a family moving to Galway City from another county or country with priority given to students transferring from another Jesuit School in Ireland or abroad.
 - ii. Random selection of all applicants who have applied by the 31st of May prior to the commencement of the next academic year. Random selection will be as stated in College’s Admissions Policy.
4. No single year transfers will be considered.
5. The College does not accept mid-year transfer applications. All offers will be made for commencement on the first day of the academic year.
6. Where a transfer application is accepted, the Board of Management reserves the right to decide the appropriate year group to which the student is assigned.
7. In the case of an application of a student who has been expelled or is in the process of being permanently excluded from a school, the Board of Coláiste Iognáid will require full disclosure and will consider the matter and reserve the right not to enrol if it deems that to enrol the applicant might pose a threat to the wellbeing and safety of other students and school staff.
8. Where transfer applications are accepted, applicants will be informed by post to the address given on the transfer Application Form.

Applications to be made to Transfer Admissions, C/O School Secretary, Coláiste Iognáid, Sea Road, Galway.

This Transfer Policy was adopted by the Board of Management on 15th January 2018 and will be reviewed in January 2018.